Quick Guide

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### General Information

Located in Zhabei District up the north end of Shanghai city, Shanghai Railway Station (上海站) holds a very long history back to its original construction in 1908. It is among the most important stations in China railway network, serving north-south and westward railway routes. Two squares serve as entrance and exit for passengers. Through the pre-check point on the North Square, passengers holding G and D-train tickets can get into the waiting zone for ticket check. Passengers on arrival can easily connect land transportation, metro and bus, by the passage of the southeast exit on the South Square.

Despite of its easy accessibility from every corner of the city, ticket-checking and waiting would take a long time so we strongly suggest you be at the station as least 2 hours prior to your departure time. And note: the ticket office is in a separate building from the train station.
Board the Train / Leave the Station

Boarding progress at Shanghai Railway Station:

South Square of Shanghai Railway Station

Ticket Office (售票处) at the, both squares have ticket offices

Buy tickets (with your travel documents)

Pick up tickets (with your travel documents and booking number)

Entrance and security check also with tickets and travel documents)

Enter waiting hall through the pre-check point

Find your own waiting room according to the LED screen or your tickets

Wait for check-in
Have tickets checked and take your luggage

Walk through the passage and find your boarding platform

Board the train and find your seat

Leaving Shanghai Railway Station:
Passengers can walk through the tunnel to the exit after the trains pull off. There might also be ticket checking at the exit. The exit of the railway station is connected with Shanghai Metro Line 1, 3 and 4. You can find Line 1 on the South Square, 3 and 4 on the North Square. Get up on the square ground, you can catch a bus or take a taxi.

Transportation

Address: 303, Moling Road, Zhabei District, Shanghai 上海市闸北区秣陵路303号 (86-021-63179090)

Bus

1. To/from Shanghai Railway Station (上海火车站) during day time: 13, 41, 58, 63, 64, 95, 104, 106, 109, 113, 115, 117, 502, 506, 508, 510, 515, 516, 517, 553, 563, 573, 584, 592, 710, 722, 723, 741, 744, 767B, 801, 802, 817, 823, 833, 835, 837, 844, 845, 866-A, 922, 927, 928, 929, 930, 941, 942, 943, tunnel line 3, 213 (running from 5:00AM to 8:15AM)

2. To/from Shanghai Railway Station (上海火车站) during mid night (from 11:00PM to 5:00AM the next day): 301, 302, 305, 306, 308, 310, 315, 319, 322, 324, 328, 329, 332
3. To/from Shanghai Pudong International Airport (上海浦东国际机场): 51, 849, 952, or Metro Line 3

**Subway**

- **Metro Line 1:** straight to Shanghai Railway Station (上海火车站)
- **Metro Line 2:** Renmin Square (人民广场) → change to Line 1 → Shanghai Railway Station (上海火车站)
- **Metro Line 3:** straight to Shanghai Railway Station (上海火车站)
- **Metro Line 4:** straight to Shanghai Railway Station (上海火车站)
- **Metro Line 5:** Xinzhuang Station (莘庄站) → change to Line 1 → Shanghai Railway Station (上海火车站)
- **Metro Line 6:** Shiji Avenue Station (世纪大道站) → change to Line 4 → Shanghai Railway Station (上海火车站)
- **Metro Line 7:** Changshu Road Station (常熟路) → change to Line 1 → Shanghai Railway Station (上海火车站)
- **Metro Line 8:** Renmin Square (人民广场) → change to Line 1 → Shanghai Railway Station (上海火车站)
- **Metro Line 9:** Shiji Avenue Station (世纪大道站) → change to Line 4 → Shanghai Railway Station (上海火车站)
- **Metro Line 10:** Hailun Road Station (海伦路站) → change to Line 4 → Shanghai Railway Station (上海火车站)
- **Metro Line 11:** Xujiahui Station (徐家汇站) → change to Line 1 → Shanghai Railway Station (上海火车站)
- **Metro Line 12:** Dalian Road Station (大连路站) → change to Line 4 → Shanghai Railway Station (上海火车站)
- **Metro Line 13:** Jinshajiang Road Station (金沙江路站) → change to Line 4 → Shanghai Railway Station (上海火车站)
- **Maglev Line:** Longyang Road Station (龙阳路站) → change to Line 7 → Changshu Road Station (常熟路) → change to Line 1 → Shanghai Railway Station (上海火车站)

**Taxi**

Show this to the driver: 请带我到上海火车站，谢谢！(Please take me to Shanghai Railway Station, thank you!)

*Taxi fee: starting price 12RMB/3km, toll range 2RMB for 1km.

**To other railway stations**

To Shanghai South Railway Station (上海南站)
Shanghai South Railway Station, or Shanghai Nan Railway Station, is located in Xuhui District. The two railway stations are linked by metro line 1. From Shanghai Station, take metro line 1 towards Zizhuang Station for 11 stops and you will reach your destination in approximately 30 minutes.

To Shanghai Hongqiao Railway Station (上海虹桥火车站)
Shanghai Railway Station is served by metro lines 1, 3, and 4. You can take metro line 1 towards Zizhuang Station for three stops to Zhongshan Park Station, and then line 2 towards Xujindong Station for six stops to reach Shanghai Hongqiao Railway Station. You can also take metro line 3 towards Shanghai South Railway Station for five stops or metro line 4 towards Hongqiao Station for five stops to reach the People’s Square, and then takes line 2 towards Xujing East Station for 10 stops to reach Shanghai Hongqiao Railway Station. All three methods take approximately one hour.

Station Details

Domestic Train Routes
Shanghai Railway Station is the terminus of the main Beijing-Shanghai railway line. There are two Z-trains to Taiyuan and Xi’an every day. Most long-haul, non high-speed trains bound for Jiangsu Province, Anhui Province and the North (i.e. destinations north of the Yangtze River) depart from Shanghai Railway Station. It also offers over 50 high speed CRH trains to those areas every day.
C-trains: Shanghai – Shanghai South – Jinshanwei
D-trains: to Beijing, Liu’an, Suzhou, Wuxi and Zhengzhou
G-trains: to Changzhou, Hangzhou, Hefei, Ji’nan, Jiangshan, Liu’an, Nanchang, Nanjing, Ningbo, Xuzhou, Wenzhou, Wuhan and Wuxi etc
T-trains: to Beijing, Dalian, Dongzhi, Hangzhou, Nanjing, Urumqi, Yangzhou and Xi’an etc.
K-trains: to Baotou, Changsha, Chongqing, Fuzhou, Guiyang, Guangzhou, Harbin, Jilin, Kunming, Nanchang, Shenyang, Shijiazhuang, Yichang and Tianjin etc.
Z-trains: to Baotou, Hohhot, Guangzhou, Shenzhen, Wuchang, Taiyuan and Xi’an

International Train Routes
Z99 runs every two days from Shanghai to Kowloon in Hong Kong. There is a custom service desk at the south entrance
of Shanghai Railway Station. The tickets can only be purchased in person at the station on the South Square, available for bookings in 60 days ahead.

**Security Check**

There will be security checks for both on-arrival and departure passengers at Shanghai Railway Station. To enter the station building, you will be requested to show your identification or travel documents, and your baggage will go through a scanning machine.

**Baggage Allowance**

The maximum carry-on baggage allowance for each adult passenger is 20 kg and 10 kg for each child. The total length of each item can not exceed 160 cm. The above limitation is not applicable to wheelchair, which can be brought onto the train for free. Baggage space is limited and must be stored in your car so it is advised to travel lightly.

**Ticket Offices**

The ticket office is not inside the actual building of the railway station. Both squares have office tickets, open 24/7 and sell tickets of trains departing from Shanghai to all places in China. You can also find a ticket counter by the waiting hall which sells trains that depart within the next 2 hours. Automatic ticketing machines provide self ticketing services for Chinese ID card holders.

You can pick up, change or cancel train tickets at any counter. Tickets of trains that do not depart from Shanghai can also be cancelled or endorsed at this station with a certain amount of cost depending on the day of action.

Numbers of the counters for ticket cancellation and endorse can be changed. Use the following sentences to find the right place:

1. **请问去哪个窗口退票?**  
   (Which counter can I cancel my tickets, please?)

2. **请问去哪个窗口改签?**  
   (Which counter can I endorse my tickets, please?)
Ticket Checking

At the exit to each platform of the waiting room, there will be both manual ticket check and automatic ticket check machines. You don’t have to show your travel documents until you get on the train. **The checking stops 5 minutes before the departure time.** Make sure you are in the line and don’t miss it.

Waiting Hall

There are 8 common waiting halls inside the station building, 1 soft seat/sleeper waiting hall and an exclusive one for Shanghai – Kowloon train. You can find your waiting room according to your paper tickets or the LED screen on the ground floor of the station building.

Picking Up Someone at the Station

Normally, it requires a ticket per person to entre the waiting hall or platform. However, there’s way to pick someone up without paying fee for tickets. Pass the security check and get onto the second floor, you will find a service desk signed Zhang Qingheng Service Desk (张庆恒学雷锋服务站). The staff will issue you a Pick-up Card with your identification or travel documents as a deposit. No fee will be charged. This is only available for trains that arrive in the next 20 minutes.

Luggage Services

Get to the east side of the station, you will find a China Railway Express office (中铁快运), where you can have your large luggage delivered to pre-designated destinations at a reasonable price.

Both squares have temporary luggage deposit, price starting from 5RMB/piece for one day. Overnight costs extra.

Staffers in red cap will help you carry large luggage onto the train, 10RMB/piece.
Map of Shanghai Railway Station

City map
Useful Sentences

*Show the sentence you’d like to ask to the station crew if you need help*

1. Online booking and pick up tickets:
   请问网络订票的取票窗口在哪里？
   (Where is the pick-up counter for tickets booked online, please?)

2. Cancel tickets:
   请问在哪个窗口办理退票？
   (Where can I cancel my tickets, please?)

3. Endorse tickets:
   请问在哪个窗口办理改签？
   (Where can I endorse my tickets, please?)

4. Find bathroom:
   请问洗手间在哪里？
   (Where is the bathroom, please?)

5. Find restaurant:
   请问这附近有餐厅吗？
   (Where is the nearest restaurant, please?)

6. (Show your tickets at the same time) Find platform:
   请问我在哪个站台进站？
   (Would you please tell me where my platform is?)